



MINUTES

MEETING: Board of Directors Meeting

DATE: Wednesday, December 2, 2020

TIME: 5:30PM

LOCATION: Virtual Meeting

ATTENDEES: Brian Yeomans, Pat Papadeas, Bryan Datoc, Rino Bortolin (L), Bobby Russon, Geoff Zanetti, Sam Katzman (L), Larry Horwitz (L), Spencer Dawson

REGRETS: Jeffrey Patterson

ABSENT:

GUESTS:

STAFF: Debi Croucher, Pauline Sorokopas

Agenda and Discussion	Responsibility of:
<ul style="list-style-type: none"> Mr. Yeomans opened the meeting at 5:35PM 	
<ul style="list-style-type: none"> Adoption of the Agenda Ms. Croucher requested that 'Staffing' be added to the Agenda. Ms. Papadeas requested that 'Board Composition' and 'Advocacy for Small Retail' be added to the Agenda. Distributed Agenda with above additions was adopted. 	Board of Directors
<ul style="list-style-type: none"> Disclosure of Interest – None at this time 	
<ul style="list-style-type: none"> Adoption of Minutes Minutes of Meeting held October 28, 2020 were adopted. 	Board of Directors
<p><u>Communications Items and Reports</u></p> <p><u>Chair Reporting</u></p>	

<p>days of Christmas - leading up to Christmas release video highlighting one of DWBIA member businesses.</p> <ul style="list-style-type: none"> Amount of \$60,000 in sponsorship raised for events (University of Windsor, St. Clair College, TWEPI and CUPE 543). <p><u>St. Clair College – sponsorship</u></p> <p>Ms. Papadeas declared Conflict of Interest</p> <ul style="list-style-type: none"> Administration advised DWBIA had been approached by St. Clair College re: sponsorship/scholarship or bursary to go to Business Administration and Marketing Program. Discussion took place on request. Mr. Zanetti made the motion ‘to approve \$2,500 scholarship to go to St. Clair College Business Administration and Marketing Program’. Motion was seconded by Mr. Datoc. Motion was adopted. 	<p>Board of Directors</p>
<p><u>New Business</u></p> <p><u>Advocacy for Small Retail (added to Agenda)</u></p> <ul style="list-style-type: none"> Conversation took place in regards to advocating for small retail businesses by requesting closure of non-essential services in large big box stores. Discussion on subject and background for putting together a ‘Call to Action Package’ asking for support from other BIA’S, OBIAA, Chamber of Commerce and lobbying the Municipality and Provincial Government. Ms. Papadeas made the motion ‘to allocate \$1,500 for consultant fees for Advocacy for Small Retail Business’. Motion was seconded by Mr. Dawson. Motion was adopted. <p><u>Board Composition (added to Agenda)</u></p> <ul style="list-style-type: none"> Discussion took place in regards to the matter of an individual holding a position on the Board of Directors for two different BIA’s and whether it could be considered a Conflict of Interest. Motion was made by Ms. Papadeas ‘to draft new Policy/Procedure reflecting that a person cannot sit as representative on multiple BIA’s’. Motion was seconded by Mr. Zanetti. <p>Mr. Horwitz requested a recorded vote:</p> <ul style="list-style-type: none"> Mr. Horwitz - against motion Mr. Zanetti - in favour of motion Ms. Papadeas – in favour of motion Mr. Dawson - in favour of motion Mr. Datoc – in favour of motion Mr. Katzman – in favour of motion 	<p>Board of Directors</p>

<ul style="list-style-type: none"> • Mr. Bortolin – abstained from voting • Motion was adopted. <p>Mr. Horwitz left the meeting at 7:00PM Mr. Bortolin left the meeting at 7:00PM</p> <p><u>Windsor Library – Letter of Support (moved ahead on Agenda)</u></p> <p>Mr. Yeomans declared Conflict of Interest</p> <ul style="list-style-type: none"> • Ms. Croucher advised of correspondence received from FHC requesting letter of support from DWBIA in regards to proposal to anchor the new library at 369 Riverside Drive. • Administration was directed to advise request could not be supported. <p><u>2021 Budget</u></p> <ul style="list-style-type: none"> • Ms. Croucher presented suggested recommendations for 2021 budget advising that an Executive meeting would take place to discuss changes to be made and 2021 budget will be presented for further discussion at December Board meeting with final approval being made at Committee of the Whole meeting in January 2021. <p>Mr. Katzman left the meeting at 7:15PM</p> <p><u>Staffing (Added to Agenda)</u></p> <p>Meeting went in-camera at 7:50PM.</p> <p>Ms. Sorokopas left meeting at 7:50PM</p>	<p>Administration</p>
<p>Meeting adjourned.</p> <p>Next scheduled Board of Directors meeting to be determined.</p>	<p>Board of Directors/ Administration</p>