



MINUTES

- MEETING:** Board of Directors Meeting
- DATE:** Wednesday, May 27, 2020
- TIME:** 5:00PM
- LOCATION:** Virtual meeting
- ATTENDEES:** Brian Yeomans, Pat Papadeas, Rino Bortolin, Jeff Patterson, Geoff Zanetti, Larry Horwitz
- REGRETS:** Stephanie Clark, Bobby Russon
- ABSENT:**
- GUESTS:**
- STAFF:** Debi Croucher, Pauline Sorokopas

Agenda and Discussion	Responsibility of:
<ul style="list-style-type: none"> • Mr. Yeomans opened the meeting at 5:13PM • Ms. Croucher requested that 'Windsor Power and Light' be added to distributed Agenda. 	
<ul style="list-style-type: none"> • Disclosure of Interest • Mr. Bortolin declared a Conflict of Interest re: Tech Talks 	
<ul style="list-style-type: none"> • Adoption of the Minutes • Ms. Papadeas requested amendment be made to Minutes of Meeting dated April 28, 2020 that both mover and seconder agreed to motion made by Ms. Clark re: Tech Talks. • Mr. Bortolin requested a copy of his e-mail be attached to Minutes of Meeting dated April 28, 2020 re: Conflict of Interest regarding Tech Talks. 	

Communications Items and Reports

Chair Reporting

Virtual Meeting for Membership

- Mr. Yeomans spoke on input and feedback from members in attendance at virtual meeting adding he felt the meeting had been well received.

Executive Director Reporting

Tech Talks – update

Mr. Bortolin declared Conflict of Interest

- Ms. Croucher discussed series of Tech Talks which had started May 19th noting that Tech Talks were well attended with positive feedback being received from those in attendance.

Canada Summer Jobs - update

- Ms. Croucher advised that 2 Canada Summer Job students started employment at DWBIA May 25th.
- One student to be working on DWBIA website updates as well as working at Farmers’ Market every Saturday.
- Second student, a videographer, who will be creating DWBIA membership and Farmers’ Market videos.
- Ms. Croucher noted that 100% of payroll costs for students will be covered by CSJ.

Crowdfunding Platform – update

- Administration provided information in regards to Crowdfunding Platform currently live on DWBIA website noting that registration forms are being received by Administration.

Marketplace Platform – update

- Administration advised Board Members present, that more information would be provided to them within the next few weeks in regards to the Shuup platform originally discussed.

Administration

<p><u>COVID-19 Welcome Back Pack</u></p> <ul style="list-style-type: none"> Ms. Croucher provided information in regards to ‘Welcome Back’ packs to be provided to DWBIA members. Packs to include hand sanitizer, floor decals and posters. Online form requests on DWBIA website to be completed by members. <p><u>Farmers’ Market Weekly Committee Meetings (added to Agenda)</u></p> <ul style="list-style-type: none"> Ms. Croucher spoke on virtual meetings held by Farmers’ Market Committee where discussions took place regarding abiding by Health Unit requirements and focusing on the safety of vendors. <p><u>Windsor Power & Light</u></p> <p>Meeting went in-camera at 6:09PM Meeting came out of in-camera at 6:19PM</p> <p><u>Finance Committee</u></p> <p><u>Expenditure Report</u></p> <ul style="list-style-type: none"> Discussion took place on Expenditure Report attached to meeting package. <p>Meeting went in-camera at 6:27PM Meeting came out of in-camera at 6:45PM</p>	<p>Administration</p>
<p><u>New Business</u></p> <p><u>Get In The Loop</u></p> <ul style="list-style-type: none"> Administration provided information on services offered by Get In The Loop and requested direction from Board of Directors as to how to proceed. Administration was directed to advise Get In The Loop that the DWBIA will not be pursuing Get In The Loop at this time. 	<p>Administration</p>
<p>Meeting adjourned at 7:00PM.</p> <p>Next scheduled Board of Directors meeting to be determined.</p>	<p>Board of Directors/ Administration</p>