



MINUTES

MEETING: Board of Directors
DATE: Tuesday, March 8, 2022
TIME: 5:30PM
LOCATION: 484 Pelissier Street
ATTENDEES: Brian Yeomans, Pat Papadeas, Jeff Patterson, Rino Bortolin, Geoff Zanetti, Sam Katzman, Bryan Datoc
REGRETS: Stephanie Clark
ABSENT: Larry Horwitz, Spencer Dawson
GUESTS:
STAFF: Debi Croucher, Pauline Sorokopas

Agenda and Discussion	Responsibility of:
1. Mr. Yeomans opened the meeting at 6:10PM	
2. Adoption of the Agenda. Distributed Agenda was adopted by Mr. Datoc, seconded by Mr. Bortolin.	Board of Directors
3. Disclosure of Interest None at this time	
4. Adoption of Minutes dated January 25, 2022. Minutes were adopted by Mr. Bortolin and seconded by Mr. Zanetti.	Board of Directors

Communications Items and Reports

Chair Reporting

- Mr. Yeomans spoke on his appreciation of DWBIA board members and their commitment to sitting on the DWBIA board.
- Mr. Yeomans also addressed the importance of meeting attendance.

Executive Director Reporting

Art Alley – update

- Administration provided information on various art projects that will be installed in the alleyway from Maiden Lane to Park Street which will include hanging lampshades, sky art installation, lock wall, living art wall, graffiti art. Work to be completed by December 2022.

e-Commerce Platform - update

- Administration provided an update on progress of e-Commerce Platform in regards to interest from DWBIA membership.
- Discussion took place on once again reaching out in person to DWBIA membership and with it being addressed at the Budget Meeting.

Farmers Market - update

- Administration provided information on vendors registered to date for the 2022 Farmers’ Market season starting April 2, 2022.
- Administration requested direction in regards to Market Manager’s contract.

Meeting went In-Camera at 6:30PM

Meeting came out of In-Camera at 6:35PM

- The motion made in the executive session was **moved by Ms. Papadeas and seconded by Mr. Zanetti. Motion was adopted.**

Grants

- Administration discussed funds received through grants in 2021 and advised of ones being applied for at this time.

Board of Directors

<p><u>Member Update</u></p> <ul style="list-style-type: none"> Member updates provided by Administration in regards to relocation of Syd's Sandwiches, Green Bus Café closing, 88 Fusion Café open in former Green Bus Café location, Windsor Star building purchased by University of Windsor. 	
<p><u>Finance Committee</u></p> <p><u>Budget Meeting</u></p> <ul style="list-style-type: none"> Administration provided information on KPMG audit taking place week of March 21st with notification just being received of an additional audit to be performed by PWC by end of March. DWBIA to set Budget Meeting date as March 29th. Budget Meeting to be virtual with notification being sent out to membership advising date and time. <p><u>New Business</u></p> <p><u>DWBRA – ONCA by-law & articles of amendment updates</u></p> <ul style="list-style-type: none"> Motion made by Ms. Papadeas 'authorize retaining Dana (Willis Business Law) for legal services re: BRA ONCA Bylaw and Articles of Amendment up to \$5K (less HST)'. Motion was seconded by Mr. Datoc. Motion was adopted. <p><u>Windsor Essex Community Foundation – Vital Signs Sponsorship</u></p> <ul style="list-style-type: none"> Discussion took place on sponsorship request attached to meeting package. Mr. Bortolin made the motion 'support WE Community Foundation 2022 WE Vital Signs sponsorship at \$500 level'. Motion was seconded by Mr. Katzman. Motion was adopted. <p><u>DWBIA Street Banners</u></p> <ul style="list-style-type: none"> Quotations in regards to street banners, attached to meeting package, reviewed and discussed. Administration directed to request design and full colour quotes. Once received Executive Committee to review with further discussion taking place at next Board Meeting. 	<p>Administration</p> <p>Board of Directors</p> <p>Board of Directors</p> <p>Administration</p>

<p><i>Play On! Canada - Windsor</i></p> <ul style="list-style-type: none"> • Administration requested direction from Board of Directors in regards to letter of support requested from Play On! Canada in support of them staging a street hockey festival, tentative date of June 25-26, in downtown Windsor. Proposed location Ouellette Avenue, University Avenue, Festival Plaza. Letter of support to be forwarded to City of Windsor. Discussion took place on event and request. • Motion made by Mr. Katzman ‘send letter of support to City re: Play On! Canada 2022 (Municipal Funding Disposal) which includes closing streets for 1 weekend in summer’. Motion was seconded by Mr. Zanetti. Motion was adopted. <p><i>Parklets/Patios (added to Agenda)</i></p> <ul style="list-style-type: none"> • Administration discussed applications being made to City of Windsor in regards to parklets/sidewalk patios. • Issue in regards to Parklet on Pelissier Street shared by Craft Heads, Queen Ashtar and Terra Cotta was discussed. DWBIA Administration to set up meeting between the 3 business owners, City of Windsor, My Handmade Home and DWBIA to discuss and try to resolve situation. 	<p style="text-align: center;">Board of Directors</p> <p style="text-align: center;">Administration</p>
<p>Meeting adjourned at 7:20PM Next scheduled meeting to be determined.</p>	