



**THE DOWNTOWN WINDSOR BUSINESS IMPROVEMENT ASSOCIATION**  
484 PELISSIER ST., WINDSOR, ONTARIO N9A 4K9  
DWBIA@DOWNTOWNWINDSOR.CA  
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519-252-5723

## **INFRASTRUCTURE & DEVELOPMENT STRIKING COMMITTEE AGENDA**

**Date:** Wednesday, October 4, 2023

**Time:** 5:30 PM

**Location:** DWBIA Offices, 484 Pelissier Street

### **COMMITTEE:**

Professional Services:	Chris MacLeod
Bars & Nightclubs:	Andrew Corbett
Commercial Property Owner/Developer:	Ray Blanchard
Restaurants (licensed):	Olivia Holt
Restaurants (unlicensed):	Ron Balla
Ward 3 Councillor:	Renaldo Agostino
DWBIA Executive Director:	Debi Croucher
DWBIA Administrator:	Janice Dyett

### **1. CALL TO ORDER**

- Reading of Land Acknowledgement

We [I] would like to begin by acknowledging that the land on which we gather is the traditional territory of the Three Fires Confederacy of First Nations, which includes the Ojibwa, the Odawa, and the Potawatomi. The City of Windsor honours all First Nations, Inuit and Métis peoples and their valuable past and present contributions to this land.

- Adoption of the distributed agenda

### **2. DISCLOSURE OF PERCUNIARY INTEREST**

### 3. ADOPTION OF THE MINUTES

- Minutes of September 14, 2023

### 4. REGULAR BUSINESS ITEMS

- Good Greens Food Reclamation Program
- Benches – update
- Cigarette Ballot Bins – update
- Security Cameras – Presentation by Nick Hewitt, AVA & Mike Janisse, CHUBBS
- Alley Lighting – update
- Convex Safety Mirrors

### 5. UPCOMING MEETINGS

DWBIA Marketing & Events Striking Committee  
Thursday, October 5, 2023

DWBIA Board of Directors  
Tuesday, October 24, 2023

DWBIA Marketing & Events Striking Committee  
Thursday, November 2, 2023

DWBIA Infrastructure & Development Striking Committee  
Thursday, November 9, 2023

DWBIA Board of Directors  
Tuesday, November 28, 2023

### 6. ADJOURNMENT

A quorum of three (3) voting members is required for DWBIA Board Meetings



## MINUTES

**MEETING:** Infrastructure & Development Striking Committee  
**DATE:** Thursday, September 14, 2023  
**TIME:** 5:30 PM  
**LOCATION:** 484 Pelissier Street  
**ATTENDEES:** Andrew Corbett, Chris MacLeod, Olivia Holt, Renaldo Agostino, Sunny Bhatti  
**REGRETS:**  
**ABSENT:** Ray Blanchard, Ron Balla  
**STAFF:** Debi Croucher, Janice Dyett

Agenda and Discussion	Responsibility of:
<b>CALL TO ORDER</b> Mr. MacLeod opened the meeting at 5.56 PM.  Reading of Land Acknowledgement.  Distributed agenda was adopted by Mr. Agostino, seconded by Mr. MacLeod.	Striking Committee  Administration  Striking Committee
<b>DISCLOSURE OF INTEREST</b>  None.	
<b>ADOPTION OF THE MINUTES</b>  Adoption of the Minutes from August 9, 2023 adopted by Mr. MacLeod and seconded by Mr. Agostino	Striking Committee

REGULAR BUSINESS ITEMS	
<ul style="list-style-type: none"><li>● <b>Investor Round Table - update</b><ul style="list-style-type: none"><li>○ Mr. MacLeod suggested that the Investor Roundtable be postpone to the spring of 2024, giving the DWBIA time to roll out its plans.</li><li>○ Item to be taken off the Agenda until February 2024.</li></ul></li><li>● <b>Cigarette Bins</b><ul style="list-style-type: none"><li>○ Administration advised that the City of Windsor will be issuing a permit for the Cigarette Bins. Payment has been authorized.</li><li>○ Administration advised that the Cigarette Bin orders can now be placed.</li><li>○ Administration also advised that the hope is to have the Cigarette Bins installed by the end of October 2023.</li></ul></li></ul>	Administration
<ul style="list-style-type: none"><li>● <b>Benches – update</b><ul style="list-style-type: none"><li>○ The Pilot project will add arms to 5 benches; 3 benches with 2 arms and 2 benches with a single arm added.</li><li>○ We are currently waiting on the Manufacturer. Once the arms are installed, feed-back should be quick.</li><li>○ If the pilot project is successful, the hope is to have arms manufactured by the start of winter.</li></ul></li></ul>	Administration
<ul style="list-style-type: none"><li>● <b>Red Frogs – update</b><ul style="list-style-type: none"><li>○ The first launch of the Red Frogs took place on September 2, and has received tremendous coverage from the local media outlets.</li><li>○ The program will continue on run on September 16 and 23.</li></ul></li></ul>	
<ul style="list-style-type: none"><li>● <b>Buskers - update</b><ul style="list-style-type: none"><li>○ The last date for Buskers was September 9, 2023.</li><li>○ Overall, there were 29 artists, with a total of 62 performances.</li><li>○ It appeared to be a success and the hope is to bring it back in the spring.</li></ul></li></ul>	
<ul style="list-style-type: none"><li>● <b>Santa Claus Parade</b><ul style="list-style-type: none"><li>○ Talks are in place to have the annual Santa Claus parade return to the downtown.</li></ul></li></ul>	

<ul style="list-style-type: none"> <li>○ Talks surrounded contacting other community partners to create a Winter Fest along with the DWBIA.</li> <li>○ Talks surrounded making use of the Khan Courts and placing the DWBIA lights in the area along with an ice rink, weather permitting.</li> <li>○ Mr. Agostino made a Motion to: <b>“bring back the Santa Claus Parade 2023 up to \$12,000.”</b></li> <li>○ Motion seconded by Mr. Corbett, and approved.</li> <li>○ Mr. Agostino made a <b>“Motion to install skating rink at Volleyball Court for Christmas Holidays up to \$7,500 and to winter wonderland.”</b></li> <li>○ Motion seconded by Mr. Bhatti, and approved.</li> <li>● <b>Alley Lighting</b> <ul style="list-style-type: none"> <li>○ Recently, some downtown businesses have expressed interest in having lighting installed in the alley behind their businesses.</li> <li>○ Ms. Holt made a motion <b>“to install alley lighting between Dave’s parking lot and Maiden Lane, between Squirrel Cage and the Korean Market, up to \$5,000.”</b></li> <li>○ Motion seconded by Mr. MacLeod, and approved.</li> </ul> </li> <li>● <b>Volleyball Beach Bash Tournament– update</b> <ul style="list-style-type: none"> <li>○ The Beach Bash Volleyball Tournament, took place between Sep 8-10, 2023.</li> <li>○ The event was a success, with a mixture of Corporate, Youth, Men and Women’s’ recreational and pro players.</li> <li>○ Mr. MacLeod would like to see the area used for other events and would like to ask for expressions of interest.</li> <li>○ Administration spoke to ensuring that all parties are insured during any events.</li> </ul> </li> <li>● <b>Food Reclamation</b> <ul style="list-style-type: none"> <li>○ Administration spoke to the goal of the Food Reclamation Program, which is to buy back food at cost from the vendors at Farmers’ Market and, in turn, distribute the food to downtown agencies.</li> </ul> </li> </ul>	<p>Striking Committee</p> <p>Striking Committee</p> <p>Striking Committee</p>
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<ul style="list-style-type: none"><li>○ The program will launch early October and run to the end of the DWFM season, and pick back up again in April 2024 when the Downtown Farmers' Market reopens.</li><li>● <b>Security Cameras – update</b><ul style="list-style-type: none"><li>○ Administration followed up with Dana Young at Willis Business Law.</li><li>○ Ms. Young's memos were distributed to the Infrastructure &amp; Development Committee members for their review.</li><li>○ Administration to order 20 cameras along with 20 green lights.</li><li>○ Administration to put out a Request for Proposal for cameras and marketing.</li><li>○ Mr. Agostino made a motion to <b>“create visual identity for security company and ask administration to RFP for cameras and created website and related RFP cameras and monitoring.”</b></li><li>○ Motion seconded by Mr. Bhatti, and approved.</li></ul></li><li>● <b>Garbage Collection</b><ul style="list-style-type: none"><li>○ Discussion surrounded the issues of garbage on the streets in the downtown core, specifically in the area of the Downtown Mission.</li><li>○ Discussion surrounded working with Downtown Mission as well as St. Leonard's House where the guests of the Downtown Mission would be paid a stipend for collecting garbage.</li><li>○ Mr. Agostino made a Motion to <b>“use DWBIA funds to pay the Mission to start garbage collection and pay her guests to collect garbage, up to \$20.00 dollars.”</b></li><li>○ Motion seconded by Mr. Corbett, and approved.</li></ul></li></ul>	
<p><b>ADJOURNMENT</b></p> <p>Meeting adjourned at 7:17 PM</p>	